

Communication skills worksheets for high school: Version 2

- Maintain eye contact.
- Have Confidence
- Think before you speak.
- Have empathy for others.
- Take care of other people's stance
- Give respect to the people around you.
- Maintain your boundaries.
- Get to know your audience before stating your opinion.
- Use your gestures and body language while you speak.
- Learn to say no
- Listen more than you say.
- Keep giving feedback.
- Be an active listener, not a passive one.
- Be clear and concise while speaking.
- Be open and ask questions where necessary.